

Project Management Infrastructure Mentoring

Current State

- The Project Management Career Field is not conducive to wide spread, self sustaining improvement of project infrastructure.
- Most so-called experienced project office contractors have limited infrastructure development experience

Current State

- Most project office contractors can not develop instructions and templates for processes tailored to the unique conditions within an organization.

Project Offices should provide

- Project management methodology/standards development
- Project policies, procedures, templates, clearinghouse
- Project management coaching and mentoring

Project Offices should provide

- Portfolio tracking
- Project performance monitoring/controlling
- Project management assistance (internal consulting)

Project Offices should provide

- Project scope management

- Project time management

Project Offices should provide

- Tool implementation/management
- Project management advocacy

Functions to Infrastructure

- Project Office functions need to be translated into processes, and in turn become the infrastructure (instructions / templates) that guide the organization.

MIA Deliverable

Mel Indyk & Associates, LLC.

- **MIA** will undertake discussions with individuals of your choosing. We will discuss processes that need to be accomplished. Once a list of actions is approved, **MIA** will initiate a plan of action to deliver.

MIA Deliverable

Mel Indyk & Associates, LLC.

- Our work with your organization falls into two categories; first, process and procedure development. Second, we will familiarize your team members to perform the tasks outlined within the processes.
 - Process development
 - Team Member familiarization

MIA Deliverable

Mel Indyk & Associates, LLC.

- Process development – **MIA** normally uses the Project Management Institute (PMI) Project Management Body of Knowledge (PMBOK) as a guide. However, within Texas, the State of Texas Department of Information Resources (DIR) has developed a “Texas Project Delivery Framework.” **MIA** has developed parallel frameworks tailored to the unique needs of the organization based on the “Texas Project Delivery Framework.”

MIA Deliverable

Mel Indyk & Associates, LLC.

- Team member familiarization – **MIA** will provide organizational tutoring sessions covering subcomponents of processes necessary to accomplish the task of completing a given template.

MIA Deliverable

Mel Indyk & Associates, LLC.

- The processes & procedures, along with team member familiarization we deliver will jump start your organizations capabilities.